

Designation	
<b>Employment type</b>	Full time employment
<b>Position</b>	PROJECT LEAD – ANTIMICROBIAL STEWARDSHIP
<b>Reports to</b>	Country Director
<b>Location</b>	Goa
<b>Travel</b>	Yes
<b>Compensation</b>	

#### About Americares India Foundation:

Americares India helps people and communities around India access health in times of disaster and every day. We envision a world in which all people have pathways to health and opportunity. Americares India supports local health centers, helping providers meet the needs of their patients and communities—in times of disaster and every day.

A deeply collaborative organization, we have curated programs delivering health services, emergency programs and medicine supplies.

With our partners and donors, we create locally appropriate solutions and pursue long-term change to address some of the most challenging health issues in India.

Americares India Foundation currently operates across 18+ states with 240+ number of employees.

#### Americares Organizational Values:

- We create global community, treating people as they want to be treated.
- We respond effectively and responsibly, putting plans into practice.
- We embed ethics and equity in our work and workplace.
- We are better together; partnership is at our core.
- We ask and listen, to create sustainable solutions for a healthier tomorrow.
- We commit to quality, growing and improving to ensure individuals and communities thrive

#### Why Work with Americares India

We foster a supportive and inclusive environment through the following initiatives:

- **Employee Wellbeing:** We offer mental health and wellness programs, including physical and virtual meetups, to promote inclusivity and connection.
- **Employee Voice:** Launching this year, we are committed to reshaping our employee policies to ensure they remain balanced and centered on the needs of our team.
- **Goal setting and Reviews:** We support your career growth through clear goal-setting and regular performance reviews to help you reflect on your progress.
- **Competitive Compensation:** We believe in fair and competitive salaries that align with your responsibilities and contributions.
- **Comprehensive Leave Policy:** Our leave policy combines public holidays, paid leave, casual leave and other leaves encouraging a healthy work-life balance.

#### About the role

The Project Lead will be responsible for providing strategic leadership and implementing Project Parivartan, Goa. Project Parivartan is being implemented by Americares India in partnership with Directorate of Health Services, Goa and Goa Medical College address the issue of Amicrobial Resistance (AMR) and Infection Prevention and Control in the public health system of Goa. The project is being implemented in all 41 public health facilities in Goa, with a focus on the secondary and tertiary care facilities which have inpatient facilities. The Project Lead will be responsible for overseeing the implementation of the program, supervising all program activities and program team ensuring

quality across all health facilities. Responsibilities will also include planning, oversight, delivery, stakeholder management, technical leadership, monitoring and evaluation and ensuring that annual program goals are met. The position reports to the Country Director and works closely with Americares India's leadership team and other support functions.

## What will You Do in this role (Roles and Responsibilities)

### Core Project focused responsibilities:

- Develop, plan, design and implement project activities and track their progress.
- Work with project teams and facility in-charges to develop a facility specific action plan for implementation of IPC and AMS interventions
- Oversee the implementation of collaborative, evidence-based training, and capacity building for facility and project staff.
- Lead the development of identified policy documents (antibiotic policy, IPC policy) and standard operating procedures at facilities (scope of work for AMS and IPC committee, IPC and other operating policies) to support AMS and IPC practices
- Facilitate development of state AMR action plan, AMS and IPC training manuals and plans.
- Ensure the quality of project and deliverables as needed by the donor and various stakeholders involved
- Assist with donor and internal reporting requirements, assist in drafting reports; generate reports and presentations
- Prepare required training plans, identify training partners and experts and deliver quality training for various cadre of health care workers on AMS and IPC
- Prepares materials for presentations and briefings and deliver formal and informal presentations, as assigned
- Work closely with the M&E team to develop data collection tools and systems to facilitate performance measurement.
- Strengthen relationships with stakeholders for smooth implementation of the project, engage and update them on project progress and obtain required approvals and buy-ins
- Adapt best practices on project management, implementation, monitoring and evaluation
- Assists in interpreting the results and impact of project activities, conveying that information to program teams and senior leadership, and facilitating internal dissemination for critical program and policy decisions
- Provide technical leadership on AMS and IPC and represent Americares India at public forums

### General Administrative responsibilities:

- Guide & Supervise project staff in their day-to-day functioning
- Align work plan, budget, and activities across all the projects undertaken by Americares
- Share in knowledge dissemination, reporting, and communications
- Oversee data management and evaluation/implementation of new technology
- Work in tandem with the resource acquisition team for donor engagement
- Represent Americares at external meetings, workshops and forums

## We are looking for someone who has:

- Master's degree in public health / health administration / healthcare management / business management **with 10+ years of hardcore program management experience** in health, hospital, or development sector
- MD – Microbiology, Community Medicine / DNB - Medicine will be an added advantage
- Excellent domain knowledge of AMS and IPC
- Previous experience of project management in healthcare and with medium size hospitals or experience working with public health systems providing technical assistance
- Experience with delivery and implementation of antimicrobial stewardship and infection prevention and control programs
- Experience in metrics and measurement with respect to program design and project implementation monitoring and reporting
- A commitment to excellence and demonstrated attention to detail

JD prepared by:

Date prepared:

Review & Finalized Date:

- Ability to work independently and as a part of a team, with balanced focus on personal accountability and team goals
- Demonstrates initiative and follow-through and is self-motivated in the completion of deliverables in a dead-line driven environment
- Experience in conducting quantitative and qualitative study analysis

### **Skills and Competencies:**

- Demonstrated Planning, organizing, analysis, report writing, presentation and communication skills are necessary.
- Proven ability to work well with multiple stakeholders and diverse teams and to bring teams to consensus on recommendations for technical practices
- Experience in health program survey design and development
- Proficiency in Microsoft Office suite, including Word, Excel (with Macro), and PowerPoint
- Excellent writing and communication skills

*We are a diverse team and we're looking for you to bring your own unique flavor to this role!*

Please send your resume to [americaresindia@americares.org](mailto:americaresindia@americares.org) within one month from the date of advertisement.

Please mention your current and expected salary in your resume.

It is necessary to mention the post title in subject line while applying. Selected candidates will be required to join within one month of selection. Only short-listed candidates will be notified.

***For candidates who move forward in the process, the steps of the process include:***

- Written application with questions and resume
- Videocall interview with India LT members
- Videocall interview with the Program Director and Country Director
- In person presentation and panel interview with key AIF stakeholders (location dependent)
- Final interview with Program Director and Country Director
  - Reference check
  - Offer
  - Background Check

**For more information, please visit our website: [www.americaresindia.org](http://www.americaresindia.org)**